

MARTIN AND MARTIN DALES PARISH COUNCIL

MINUTES OF MEETING FOR MARTIN AND MARTIN DALES PARISH COUNCIL

Date and Time: 12th July 2022 7.30pm

Location: Martin Village Hall

Cllrs Present
Aaron Masters (AM)
Carl Ulliyatt (CU)
Zara Attwell (ZA)
Heather Bones (HB)
Clare Pearson (CP)
Will Jenkins (WJ)

Cllrs Not Present
David Busby (DB)

In Attendance
Heather Woolgar (Clerk)
Brian Dorken (BD)
Lindsay Fulton (LF)
Nicky Wilkes (NW)
Lucy Dore (LD)
Kevin Garner Smith (KGS)
Craig Garner Smith (CGS)
Caroline Boden (CB)

Date and Time of Next Meeting: 13th September 2022, 7.30pm

Minute Ref	Actions From This Meeting	Action By	Completed
3.2	Update PC website	HW	
3.3	Produce an article for the next Grapevine edition	WJ	
6.4	Contact landowners of footpaths to inform them they need cutting	HW	
6.5	Obtain quotes for playbark	AM	
6.6	Ask his brother to assist with taking down the Viking Swing	CU	
6.8	Email job description to AM and CP	HW	
6.9	Send Woodland Creation information to CP.	HW	
6.10	Order Christmas Tree	HW	

Minute Ref	Actions Not Closed from Last minutes	Action By	Completed
5.1	Contact RK to discuss dates of CSW sessions	CU	

Minute Ref	Minute Commentary	Action By
1.1	<p><u>Welcome and Apologies</u></p> <p>Aaron Masters opened the meeting and welcomed everyone. Mr David Busby was not present and there were no apologies received.</p> <p>Both Cllr Ogden and Cllr Kendrick sent their apologies.</p>	
2.1	<p><u>Declaration of Interest</u></p> <p>Carl Ulliyatt (CU) declared his interest in the Village Hall committee. CP and ZA declared their interest in the Church Council. CP also declared her interest in MATES.</p>	
3.1	<p><u>Public Session</u></p> <p>LF stated the PC website required updating as the previous agenda and minutes are not on uploaded on to it. HW stated that it is not up to date due to the Clerk being off sick recently. HW to update.</p>	HW
3.2	<p>LF also stated that the 20th July 2022 marks the deadline for the Design A Sign Competition for Martin. She also stated that the village newsletter 'The Grapevine' has started back up again and asked if the Parish Council could contribute to writing an article. The next edition of the Grapevine is the 20th September. It was agreed that WJ would produce an article for the next edition.</p>	WJ
3.3	<p>NL stated that the Platinum Jubilee Celebrations were well attended despite having to move them to the Village Hall due to the inclement weather. She stated that the beacon lighting went</p>	

Minute Ref	Minute Commentary	Action By
3.4 3.5	<p>well, with the village hall running the bar. The monies raised by the Jubilee Celebrations is to be split between all the organisations involved including MATES, Mrs Mary Kings School, Holy Trinity Church and the Village Hall Committee.</p> <p>It was mentioned that next year it is likely that instead of three separate fetes being held in the village they are to just hold one.</p> <p>A query was raised regarding the ownership and maintenance of the AED in the village. CP, who was Chairperson for the Parish Council at the time of its installation, stated it is owned and upkept by the British Heart Foundation.</p>	
4.1	<p><u>Planning and Highways</u></p> <p>The three planning applications which have been received from NKDC were discussed and no objections were received, providing the neighbouring properties were happy with the proposals.</p>	
5.1 5.2 5.3 5.4 5.5 5.6	<p><u>Parish Items</u></p> <p>Grass Cutter – Complaints regarding the grass cutter have been received and AM have discussed these with the contractor. The poor service has been due to the passing of his father and contracting COVID. He has agreed to improve his service and cover more area within the village for the same cost to make up for the poor service. It was agreed that the grass cutters performance would be evaluated at the next meeting in September.</p> <p>Footpaths – The public footpaths which are positioned adjacent to No.94 and No.50. High Street were discussed. The Councillors agreed that they should be signposted for use for everyone and their pathway cleared for use. The motion was proposed by AM and ZA. The motion was unanimously passed by 6 votes to 0.</p> <p>The state of some of the footpaths within the parish was discussed. The footpath which passes adjacent to Farmers Way and goes over the wooden bridge towards The Vicarage is overgrown, as well as the one which passes Linwood Hall. It was agreed that the landowners should be contacted to inform them that they need cutting.</p> <p>Playpark – The ROSPA Inspection has been booked in for August / September. It was discussed that at the last inspection they were unhappy with the quality of the playbark as it did not meet safety standards. It was agreed that quotes for more playbark are required before the next inspection.</p> <p>Viking Swing – It was agreed that the Viking Swing needs to be taken down as the Parish Council does not have the funds to repair / replace at present. CU is to ask his brother if he could</p>	<p>HW</p> <p>AM</p> <p>CU/DB</p>

Minute Ref	Minute Commentary	Action By
5.7	assist in taking it down and DB is to be asked if he has the equipment which is required.	
5.8	The park still requires painting and it was agreed that there should be an appeal to the villagers to volunteer to paint it. It was suggested that it could be mentioned in the next edition of The Grapevine.	
5.9	Clerk – HW reported that she has handed in her notice as Clerk and Responsible Finance Officer. A discussion was had with regards to how to advertise the post. HW agreed to email the posts job description to CP and AM.	HW
5.10	HW agreed to send information with regard to Woodland Creation to CP.	HW
5.11	It was discussed that the Village Hall's Christmas Tree for December 2022 requires ordering. The motion was discussed and a vote was taken by a show of hands. It was passed unanimously. HW to check the invoice for December 2021 to make sure the same size is ordered.	HW
5.11	The village Bonfire Night was discussed and it was agreed that an event should be organised for Saturday 5 th November 2022.	
6.1	<u>Clerks Update</u> The Clerk reported that the Litter Picker has now been made redundant and his redundancy payment has now been paid. It was also reported that all invoices for the month had been paid.	
6.2	The financial books for FY2021 – 2022 have been audited and the Annual Governance and Accountability Return (AGAR) has been filled in and signed by the auditor. The Clerk requested that the Chairman sign the AGAR so it can be sent to external auditor. AM signed and it was witnessed by the other councillors and parishioners.	
7.1	<u>Agenda Items for Next Meeting</u> It was agreed that planning for bonfire night should be placed on the agenda for the next meeting.	