

MARTIN AND MARTIN DALES PARISH COUNCIL

MINUTES OF THE ANNUAL GENERAL MEETING OF MARTIN AND MARTIN DALES PARISH COUNCIL

Date and Time: 7th July 2021 7.30pm

Location: Cricket Pavilion

Cllrs Present
Rob Millband (RB) (Chair)
Les Porter (LP)
David Busby (DB)
Zara Attwell (ZA)
Will Jenkins (WJ)
Julie Atkinson (JA)
Aaron Masters (AM)
Nicole Linn (NL)

In Attendance
Heather Woolgar (Clerk)
Matthew Fletcher (Member of Martin Village Hall Committee)

Date and Time of Next Meeting: Date and Time of Next Meeting: Wednesday 8th
September 2021, 7.30pm

Minute Ref	Actions From Last Meeting	Action By	Completed
5.4	Email and What's App Group for new Councillors	HW	Yes
7.1	Asset Register to be reviewed	WJ	Yes
7.2	Bus Shelters to be Cleaned	AM	Yes
8.1	Standing Orders to be Reviewed	WJ	Yes
11.2	SID data	JA	Yes
11.3	SID Purchase new one cost	HW	Yes
11.6	RM to form Speed Watch Group	RM	Yes
11.7	Lighting Review	LP	No
12.2	High Vis jacket for Litter Picker	HW	Yes
12.2	Litter Picker report on litter	RS/HW	Yes
12.3	Play Park sub committee	ZA	Yes
12.6	Company details of play park equipment	DB	Yes
12.6	Weekly Checks	AM	Yes

12.7	HAGs to be contacted	HW	Yes
12.8	Tree to be trimmed letter	HW	Yes
12.9	Play Park Benches quotes	ZA	Yes
12.10	Review of all benches	RM	Yes
12.11	Village Gates review	RM	Yes
13.4	Cheque Book signatures	HW	No
13.5	Review of Clerks Contract	WJ	Yes
14.1	LP to make ID badge samples	LP	Yes

Minute Ref	Actions Not Closed from Previous minutes	Action By	Completed
6	Highways Speed signs ongoing	HW	No
4.2	Hedge at Bottom of Wyatt Close	RM	No
7.1.4	Play Park Gate	RM	No
7.4	Land Registry	RM	No
8.2.2	Field Fire	RM	Yes
8.5	Emergency Pack	HW	Yes

Minute Ref	Minute Commentary	Action By
1.1	<p><u>Welcome and Apologies</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the new Clerk.</p> <p>It was reported apologies had not been received from Cllr R Kendrick and Cllr G Ogden.</p>	Chair
2.1	<p><u>Declaration of Interest</u></p> <p>There were no new declarations of interest declared.</p>	Chair
3.1	<p><u>Village Hall discussion</u></p> <p>Matthew Fletcher (MF) handed out a report summarising the current issues facing the village hall and gave a commentary providing more detail.</p>	MF
3.2	<p>The future of the village hall was discussed and the future running of the village hall is not certain if the use of the village hall does not increase.</p>	
3.3	<p>MF gave the parish councillors an opportunity to give their views.</p> <p>Suggestions from councillors included:</p> <ul style="list-style-type: none"> • Applying for change of use to residential and selling • Converting to business units <p>Increasing its use through marketing and increase in use from the parish</p>	
3.4	<p>MF was thanked for attending the meeting and left.</p>	

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4.1	<p><u>Minutes from previous meeting</u></p> <p>The minutes of the previous meeting have been signed off and all actions have been undertaken.</p>	RM
5.1	<p><u>Outstanding Actions from Previous Meetings</u></p> <p>RM has contacted the relevant person regarding maintaining the trees adjacent to Wyatt Close. He is to continue to progress this.</p>	RM
6.1	<p><u>County and District Councillor Remarks</u></p> <p>Neither the County or District Councillors were in attendance</p>	Chair
7.1	<p><u>Planning/Highways</u></p> <p>No planning applications have been received since the previous meeting.</p> <p>No progress has been made regarding the broken lamp post outside 90 High Street. HW to chase Cllr Kendrick</p>	HW
8.1	<p><u>Parish Items</u></p> <p>Playpark – A discussion was had regarding the need to repair the Viking Swing. It was agreed that quotes are needed for:</p> <ul style="list-style-type: none"> • Repairing the current swing • Purchasing a new steel framed swing <p>In addition the wording of the CIL document is to be reviewed to ascertain whether the funding can be spent on maintenance of current equipment such as the Viking Swing.</p> <p>It was agreed that ZA is to apply for some trees from the Woodland Trust.</p> <p>WJ is to spray the ragwort in the playpark and obtain some quotes for rubber flooring for beneath the play equipment.</p> <p>It was agreed for HW to arrange for the annual ROSPA report to be undertaken.</p> <p><u>Community Speed Watch</u></p> <p>NL gave a briefing on the progress of the CSW and there have been 9 volunteers who have received training. HW have also ordered the equipment. It was agreed that one SID would be ordered.</p> <p><u>Willow Tree</u></p> <p>LP has liaised with the owner of the tree and she has agreed to take the Ivy down, with some help.</p>	<p>ZA,JA</p> <p>ZA</p> <p>WJ</p> <p>HW</p> <p>HW</p> <p>LP</p>

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8.8	<p><u>Salt</u></p> <p>DB has agreed to store the free salt in his shed. A discussion was had as to how to distribute the salt to the 6 bins in Martin Moor, Martin Dales and Martin village. It was agreed that DB would fill the bins up in September / October each year.</p>	DB
8.9	<p><u>Graveyard</u></p> <p>The issue of soil not being taken away by the grave diggers was discussed and it was agreed that JA would contact a local gardener to see if he would like the soil.</p>	JA
8.10	<p><u>Clay Pigeon Shoot</u></p> <p>The issue of noise from the clay pigeon shooters have been investigated and they have been shooting on 8 consecutive weekend days which have all been advertised. Thus, they are operating within their legal rights. HW is to reply to the parishioner concerned.</p>	HW
8.11	<p><u>Village Gates</u></p> <p>Due to the quite high cost of Village Gates, it was discussed that planting flowers in tubs at each end of the village, and changing them throughout the seasons may be a more efficient option. Locations of planters at Martin Moor and Martin Dales were also discussed. RM proposed a budget of £200 to purchase planters and seeds. This was seconded by LP.</p>	RM
9.11	<p><u>Clerks Update</u></p> <p>The Clerk gave a briefing on the financial activity of the Council. They have received funds from the Precept, CIL and a Burial. They have also paid the Witham First Drainage Board, Insurance, Clerk and Litter Pickers wages, HAGS and equipment for the Community Speed Watch.</p> <p>Online Banking - It was agreed for the Clerk to research in to Online Banking options.</p> <p>The Clerks contract has been produced and the Clerk is to review and sign.</p>	HW HW HW
10.1 10.2	<p><u>AOB</u></p> <p><u>Parish Council ID</u></p> <p>LP showed the Councillors some ID badges which he had made up. They were met with good reception and it was agreed that</p>	All

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10.3	<p>each councillor, the Clerk and the Litter Picker is to provide LP with a photo so he can make one each person.</p> <p><u>Orders</u> The Councils Standing Order documents have been reviewed by WJ and LP and they were passed to the Clerk for review and signing.</p>	Clerk
10.4	<p><u>MATES fete</u> Attendance at the MATES fete was discussed and it was agreed that the Parish Council should have an attendance. HW is to contact LF to arrange.</p>	HW
10.5	<p><u>Allotments</u> The use of unused allotments were discussed and whether tree grants were available to create a wood. WJ to investigate this.</p>	WJ