

# MARTIN AND MARTIN DALES PARISH COUNCIL

## DRAFT MINUTES OF THE PARISH COUNCIL MEETING

**Date and Time: Tuesday 14<sup>th</sup> March 2023 7.30pm**

**Location: Martin Village Hall**

Present
David Busby (DB)
Clare Pearson (CP) Chair
Will Jenkins (WJ)
Lindsay Fulton(LF)
Carl Uilyatt (UA)
Sasha Kiteley (KA)
Clerk to the Council

Present
Ben Lilley(BL)
Chris Greene (CG)

Public in Attendance			
Issue Raised	Public Session		
	The public were reminded that it is not possible to speak during the meeting unless addressed by the Chair.`		
Complaint	CP apologised to Parishioner Mr Stevenson and all present at the meeting on the 24 <sup>th</sup> January for comments made which resulted in complaints being raised	Chair	
Road Traffic Accident	Parishioner raised the accident which involved the Child on West Grove. The Chair informed the Parishioner that Highways had been contacted immediately and the Council has requested a review of the speed limit. Although not yet confirmed, this accident was not due directly to the speeding by the driver.  A response had already been received a review is underway.		
Speeding	Cllr. Kendrick informed the meeting that he had been in contact with Highways and the process can take a while and includes consultation with the public.  A suggestion was made that the speed van should be used more often. Cllr. Kendrick to follow this up.	RK	

	<p>Another Parishioner also raised the use of the speed gun and the recruitment of volunteers needed to operate the gun. The training is around 3 hours.  <b>It was agreed that the training be clarified and a call for volunteers to be recruited.</b></p> <p>Any Parishioners interested can contact the Clerk directly.</p>	CU Clerk	
Anaerobic Digester (AD)	<p>A Parishioner raised very serious concerns about the plans for the AD. These concerns were echoed by others present and the discontent was at a high level. He had been told that Green Create were planning two roadshows that hadn't been published yet. It was pointed out that the comparison with the Dutch site was not sensible as the Dutch plant was in the middle of nowhere and very close to main roads, unlike the proposals for the Metheringham site.</p> <p>The serious concerns for this and the suggested location included:</p> <ul style="list-style-type: none"> <li>• Too close to parishioners' properties</li> <li>• Clean air concerns (not being able to open windows and hanging washing out)</li> <li>• Too far away from main roads</li> <li>• Village road routes unsuitable for diversions etc.</li> <li>• Already poorly maintained roads</li> <li>• Vastly increased numbers and constant flow of Heavy Goods Vehicles to and from site.</li> <li>• Impact on wildlife</li> <li>• Impact on flora and fauna</li> <li>• Concerns about ground pollution</li> <li>• Concerns about odours</li> <li>• Unsightly changes to the rural landscape</li> <li>• Changes from agriculture to industrial landscape</li> </ul> <p>The question was asked why the LCC response would take so long. Cllr. Kendrick clarified that the formal submission had not yet been made. Another Parishioner explained that a small group of Parishioners would be working together to agree future action.</p> <p>At some stage there would need to be a strategy for raising funds to pay for any action agreed. It was requested that the Council have a sub-committee on this issue alone to ensure that as many parishioners as possible and interested groups worked together. A poll of the Parish was suggested and the Clerk would look into this.</p>	Clerk	

	Banners and leaflets were also suggested.	All	
	Parish Council to establish an AD sub-committee in May 2023		
	<b>Working group to meet next week and a rep to be present from the Council</b>	LF	
	<b>Cluster group of Parish Councils emails to be sent to the action group to ensure all Councils are aware of the proposals.</b>	Clerk	

Minute Ref	Actions from this meeting		
4	County Councillor to keep the Parish Council updated on developments	RK	
7.1.1	Goalposts to be ordered when confirmation if match funding has been received.	Clerk	
7.1.2	Council to be updated on remaining repairs of the Playpark from the ROSPA report, most of which has been completed. Remaining repairs to be completed asap.	SK CP/CG	
7.1.3	Quote to be obtained for replacement signs on the Playpark for both entrances.	Clerk	
7.1.4	Permission to be sought to have a clear boundary of the Trust and Parish Council land in the Playpark	WJ	
7.1.5	Equipment to be requested from ex-Councillor	Clerk	
7.2	List of ground maintenance work to be undertaken to clarified.	CP	
7.3	To request the whereabouts of the Christmas trees that have disappeared from the allotments	Clerk	
7.4	Council to be represented on the Kings Coronation Celebration Planning group.	LF	
7.7	Martin Dales memorial contact details to be sent to the owner of the land who has made a request to re-locate the memorial.	Clerk	
7.8	Pads in the Defib to be checked to ensure still useable	SK	
7.9	Parish Council to be represented on the Village Fete Planning group.	LF/CP	
7.10.2	Quote is due very soon for cemetery gates design to commemorate the Coronation.	CP	
8.1.2	Online Banking access to be applied for (the Clerk) to obtain access to online statements and electronic payments.	Clerk	
8.4	Clerk to deliver forms by appointment for any Councillors on request	Clerk	
8.5.2	Mother and Toddler group to be informed that any grant application will be considered in the new financial year.	Clerk	
8.7.2	Website administrator to set up back-up of emails etc for £1.79 per month	Clerk	

8.7.3	Current position to be looked into with regard to the Parish Council Facebook page and problems with passwords etc.	Clerk	
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Minute Ref	Minute Commentary	Action By
1	<p><b><u>Welcome and Apologies</u></b></p> <p>The Clerk welcomed everyone to the meeting</p> <p>Apologies from Cllr. Ogden</p>	Clerk
2	<p><b><u>Declaration of Interest</u></b></p> <p>None</p>	Chair
3	<p><b><u>Previous Minutes 8<sup>th</sup> November 2022 and Matters Arising</u></b></p> <p><b>All Correct</b></p> <p><b>Proposed: SK      Seconded:      BL</b></p> <p><b>All Agreed</b></p>	Chair
4	<p><b><u>County and District Councillors Remarks</u></b></p> <p>Cllr. Kendrick update to be put on the website.</p> <p>RB reported that the hand-held speeding device does impact on the reduction of speeding.</p> <p>The AD (falls within the responsibility of LCC as the Waste and Recycling Authority for this area) and Solar Farm( a national infrastructure project) proposals are high on his agenda and liaison continues. He supports the objections to these developments in the main because of the increase of HGV on the roads and also supports the suggestion of a Parish Poll as it offers hard evidence to be presented in the planning process.</p> <p>There is some concern across the area that Lincolnshire is being targeted e.g. there are around a dozen applications for solar farms.</p> <p>The Parish to be updated on any progress.</p>	<p>Clerk</p> <p>RK</p> <p>RK</p> <p>RK</p>
5	<p><b><u>Planning</u></b></p> <p>Already discussed</p>	
6	<p><b><u>Highways</u></b></p> <p>Already discussed</p>	
7	<p><b><u>Parish Items</u></b></p> <p>7.1 Playpark</p> <p>7.1.1 Goal Posts</p>	

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	<p>A general discussion took place. The location is important and should be as level as possible. The different options were discussed. This to be done in consultation with the School /Trust.</p> <p><b>Agreed: Council to contribute 33% of the costs. Mates to be approached to offer 33% and the Village Hall to raise the remaining 33%.</b></p> <p><b>Clerk to order goal posts when confirmation received that money has been agreed via grants from VH and Mates.</b>  <b>Proposed: WJ      Seconded: SK</b>  <b>All Agreed</b></p>	<p>PC</p> <p>VH Mates</p> <p>Clerk</p>
	<p>7.1.2 ROSPA Report Most of the work has been completed but some maintenance is needed.</p> <p>SK to clarify with the Council details of work yet to be undertaken. CG and CP to organise some repairs highlighted by SK.</p>	<p>SK CP/CG</p>
	<p>7.1.3 Signs Additional sign to be put on the opposite gate- larger signs to be produced via the Woodhall Printer. Quotes to be obtained</p>	<p>LF Clerk</p>
	<p>7.1.4 Boundary A general discussion took place suggesting a boundary across the land. WJ to speak to Head to requesting to plant trees</p>	<p>WJ</p>
	<p>7.1.5 Equipment with Ex-Councillor</p> <p>Clerk to request return of wood preserve, paint brushes and sandpaper to use on the benches etc.</p>	<p>Clerk</p>
	<p>7.2 Maintenance/Groundwork A list of groundwork areas to be covered and any additional work to be agreed through the Council and the costs involved.</p> <p>It has been agreed a maximum of £220 per month from March to October. CP to clarify this and the Clerk to keep it on file.</p>	<p>CP</p> <p>CP</p>
	<p>7.3 Woodland and Trees Update</p> <p>WJ reported that it may be June when the result of the grant application is received.</p> <p>Trees have been removed from the Parishioner's allotment. There is some concerned of how and when the trees were removed.</p>	<p>WJ</p>

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	<p>Christmas trees have been removed and the Clerk to contact the Parishioner and ask where they are.</p>	Clerk
	<p>The Council to inform the Trust that it no longer needs to rent the allotment.</p>	Clerk
	<p>7.4 Kings Coronation</p>	
	<p>This is planned for 6<sup>th</sup> May 2023. LF informed the Council that the King is promoting a 'Big Help Out' on the 8<sup>th</sup> May to create a legacy to encourage parishioners to be volunteers. This could include helping out with repairs to the playpark for example.</p>	
	<p>The Council is represented on the Community group by LF.</p>	
	<p>The group are also organising a high tea on Sunday 7<sup>th</sup> May and singer (Sarah Jane) will be performing.</p>	LF
	<p>There may be an organised flyover on a date in May to be confirmed.</p>	
	<p>7.5 Speed Signs</p>	
	<p>Already discussed</p>	
	<p>7.6 Village Sign</p>	
	<p>This has now been fitted and no action to be taken on the writing shown on the sign (which was designed by a child) after an accuracy concern was raised by a parishioner.</p>	
	<p>7.7 Martin Dales Memorial</p>	
	<p>The new owner of the land has requested removal of the monument to a more suitable location. The Council confirmed that it would not have any objections to the sign being removed to a better location for public access.</p>	
	<p>CP clarified the contact for the Parishioner to apply for the memorial to be removed which would also be subject to planning permission. The cost of the removal to be met by the Parishioner (including repairing any damage caused by its removal) although he indicated he would be applying for a grant to help with this.</p>	
	<p>CP/Clerk to send details to the Parishioner.</p>	CP/Clerk
	<p>7.8 Defib and Playpark Monitoring</p>	
	<p>SK continues to inspect the above on a monthly basis.</p>	SK

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	<p>It was confirmed that the battery has been replaced and will need replacing around October 2025. SK to check whether the pads are still in date and unused. It was agreed to put a note in the Defib that if it is used it should then be reported to the Council via the Clerk</p> <p>LF agreed to see what training was available from LIVES.</p> <p>7.9 Village Fete 1<sup>st</sup> July 2023</p> <p>The planning group are due to meet soon. Two current Councillors are on the committee</p> <p>7.10 Cemetery</p> <p>7.10.1 Clerk updated the Council that 2 reservations had been made and an interment has taken place.</p> <p>7.10.2 Gates</p> <p>Quotes are due in a couple of weeks for a design and the gate to celebrate the King's Coronation.</p>	<p>SK</p> <p>LF</p> <p>LF/CP</p> <p>Clerk</p> <p>CP</p>															
8	<p><b><u>Clerk's Update</u></b></p> <p>8.1.1 Statement Balances: Current Account: <b>£1529.65</b> Business Reserve Account: <b>£5743.61</b></p> <p>8.1.2 Banking</p> <p>Signatories confirmed as CP and CB, DB, WJ and CU.</p> <p>Online banking has been applied for and further email correspondence has been received about the request for on line banking for the Clerk.</p> <p>Further applications to be made to access online statements and electronic payments for the Clerk.</p> <p>8.2. Payments Agreed</p> <table data-bbox="336 1765 1276 1951"> <tr> <td><b>HMRC</b></td> <td><b>295.08</b></td> <td></td> </tr> <tr> <td><b>Legal Costs</b></td> <td><b>1155.66</b></td> <td></td> </tr> <tr> <td><b>Printing Folders etc</b></td> <td><b>119.26</b></td> <td></td> </tr> <tr> <td><b>Clerk Monthly</b></td> <td></td> <td><b>304.92</b></td> </tr> <tr> <td><b>LALC Booklets: Good Councillor and Finance Guides</b></td> <td><b>57.59</b></td> <td></td> </tr> </table>	<b>HMRC</b>	<b>295.08</b>		<b>Legal Costs</b>	<b>1155.66</b>		<b>Printing Folders etc</b>	<b>119.26</b>		<b>Clerk Monthly</b>		<b>304.92</b>	<b>LALC Booklets: Good Councillor and Finance Guides</b>	<b>57.59</b>		<p>Clerk</p> <p>Clerk</p>
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	<p><b>Some cheques to be sent once the precept has arrived to avoid transferring of money from the Business Account to the Current Account</b></p> <p><b>Clerk to complete claim for additional hours to the end of March 2023</b></p> <p><b>Proposed: WJ    Seconded:    DB</b></p> <p><b>All Agreed</b></p> <p>8.3 Audit of Accounts 2022-2023 to be completed and prepared for local and external audit.</p> <p>8.4 Clerk's Paid for Extra Hours</p> <p>The Clerk confirmed email agreement to pay for extra hours worked and confirmed that all will be recorded for claiming the additional hours.</p> <p><b>Proposed:    CP    Seconded:    SK</b></p> <p><b>All agreed</b></p> <p>8.4 Election 2023</p> <p>The Clerk re-iterated the importance of reading the packs very carefully and that each applicant takes full responsibility to properly complete the documentation required. An appointment is needed for each application to be submitted in person and must be a hard copy. A direct telephone number and link has been sent to everyone for any questions. The Clerk and election team cannot amend forms and any questions should be directed towards the election team.</p> <p><b>The Clerk offered to take forms by request and one Councillor has requested this to date.</b></p> <p>8.5 Correspondence</p> <p>8.5.1 Sub-committees etc</p> <p>To be agended for the next meeting</p> <p>8.5.2 Funding Application</p> <p>The Council discussed the request from the Mother and Toddler group. It was agreed that an application process needs to be agreed for any request for funding.</p> <p>Email to be sent to the group.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>



