

MARTIN AND MARTIN DALES PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

Date and Time: Tuesday 18th July 2023 7.30pm

Location: Martin Village Hall

Present
David Busby (DB)
Clare Pearson (CP) Chair
Will Jenkins (WJ)
Ben Lilley (BL)
Sasha Kitely (SK)
Michael Ignatowski (MI)
Parish Clerk

Present

Public in Attendance			
Issue Raised	Public Session		
	The public were reminded that it is not possible to speak during the meeting unless addressed by the Chair.`		
Speed Signs	A Parishioner raised the speed signs that were purchased some time ago. It was clarified that some signs have been erected and some were still in the possession of a Councillor who has left. Agreed: The remaining signs will be dropped off at CP's home asap and erected.		CP
Anaerobic Digester	A general discussion took place. A separate public meeting will be held in the future, representatives from the action group, parishioners and other Councillors to be invited. The roadshows had not yet been organised despite the Company saying they would be organised. The main strategy for the group is to raise awareness and be ready for action if necessary. Agreed: A meeting to be arranged in the future – co-ordinated by the Parish Council sometime in August if not possible September.		ALL Clerk All

--	--	--	--

Minute Ref	Actions from this meeting		Action by
Co-option	MI to complete all necessary documentation and to meet with Clerk for initial induction into the role of Councillor. MI to read the Best Councillor guide before the next meeting		Clerk MI
Matters Arising	WJ to forward updated asset list to Clerk		WJ
	WJ to forward quotes x 2 for signs to full Council		WJ
	Sign in the park to include statement that cars are parked at their own risk in the Playpark		WJ
7.1	Quotes for Calendar		BL
7.2	Quotes for Gates		WJ
7.3	Facebook Page Review		SK
7.4	Goalposts – Donation to be sent		Clerk
7.6	Woodland meeting to be agreed		WJ All
7.7	Bird Deterrents to be purchased		WJ
7.9	Footpaths Clearance – Wards details from DH		WJ
8.2	Payments to be made and authorisation to be clarified		Clerk
8.3.1	Parishioner to be contacted clarifying misc amount		Clerk
8.3.2	West Grove light to be followed up		Clerk
8.3.3	Newsletter – Clerk to draft and send to BL for completion		Clerk BL
8.3.4	Parishioner to be contacted re: hedge		Clerk
8.3.5	Chalk Board – VHC to be contacted		Clerk

Minute Ref	Minute Commentary	Action By
	<p><u>Co-option</u></p> <p>Michael Ignatowski was co-opted by the Council</p> <p>Nominated by: WJ Seconded: BU</p> <p>All agreed</p>	
1	<p><u>Welcome and Apologies</u></p> <p>The Chair welcomed the new Councillor and all to the meeting.</p> <p>Apologies have been received from Cllrs. Kendrick and Ogden.</p>	
2	<p><u>Declarations of Interests</u></p> <p>None</p>	
3	<p><u>Previous Minutes</u></p> <p>Accepted as correct</p>	

Minute Ref	Minute Commentary	Action By
	All Agreed	
4	<p><u>County and District Councillor Remarks</u></p> <p>None Present</p> <p>Cllr. Kendrick report is on the website</p>	
5	<p><u>Planning</u></p> <p>All planning sent to the full Council and full details are available at: North Kesteven Planning on Line portal.</p>	
6	<p><u>Highways</u></p> <p>.</p> <p>The Council have been made aware of substantial roadworks to take place across the district currently and further works starting over the next few weeks.</p>	
7	<p><u>Parish Items</u></p> <p>7.1 Calendar</p> <p>BL updated the Council and will get a quote for 100 from the printers. The Council will then decide whether the calendars are sold or gifted. The response to the request for photos was impressive and Parishioners were able to choose their 12 preferred images.</p> <p>Agreed: Cllr. to get quotes for producing the calendar</p> <p>7.2 Cemetery Gates</p> <p>CP has tried really hard to get further quotes without success.</p> <p>Agreed Cllr. Jenkins to visit local supplier for quote</p> <p>7.3 Facebook Page</p> <p>Agreed: SK to contact Zara</p> <p>7.4 Goal Posts</p> <p>A general discussion took place. The current proposals produced by the Village Hall have been received and there are increased costs. The project is much more substantial than the original proposal. The VHC have submitted the new proposal after the meeting with MATES and WJ as a representative from the Council. A parishioner has offered to donate money in memory of her mum.</p> <p>It was clarified that the original donation agreed was one third based on the one quote obtained by WJ which was just under £800.</p>	<p>BL</p> <p>WJ</p> <p>SK</p>

Minute Ref	Minute Commentary	Action By
	<p>Agreed: After a discussion the Council agreed to donate £300 now and any further requests to be made using the form agreed for any group applications.</p> <p>Proposed: SK Seconded: CP All Agreed</p> <p>7.5 Grounds Maintenance</p> <p>All going well.</p> <p>Agreed: WJ to forward bank details to Clerk to pay Davide Holvey by bank transfer.</p> <p>7.6 Woodland Update</p> <p>The grant has been agreed. WJ is trying to extend the deadline given to arrange the meeting, due to the short time scale given to enable the Council to make an informed decision.</p> <p>Agreed: Meeting to be held asap. This is to be co-ordinated by WJ to enable the Council ask questions for an informed decision.</p> <p>7.7 Defib and Playpark Monitoring</p> <p>A general discussion took place.</p> <p>Bird droppings are a concern and the rubber covers have been put in place by CP. There are also holes that need to be filled.</p> <p>Agreed: WJ to source bird deterrent and two Cllrs to fit.</p> <p>Cllr. to check the gap to consider whether silicone which had been suggested would be suitable.</p> <p>Cllr. to order top soil for delivery to fill holes up to the value of £100.</p> <p>Proposed: CP Seconded: BL</p> <p>All agreed</p> <p>7.8 Village Fete</p> <p>Each group made £500 as the turnout was very good.</p> <p>Sunday 30th June 2024 is the date for next year.</p> <p>A few ideas were discussed including that the PC has another calendar and include favourite recipes etc.</p> <p>7.9 Footpaths</p> <p>CP and parishioner have now cut part of the overgrown path.</p>	<p>WJ Clerk</p> <p>WJ Clerk</p> <p>WJ</p> <p>WJ/BL</p> <p>CP</p> <p>CP</p> <p>WJ</p>

Minute Ref	Minute Commentary	Action By																				
	<p>Agreed: Wards to be contact to cut the public footpaths that are overgrown. WJ to get the contact details from David Holvey to report the overgrown public footpath</p>																					
<p>8</p>	<p><u>Clerk's Update</u></p> <p>8.1 Bank Balance</p> <p>Current: £ 12891.65 Business: £ 5764.01</p> <p>8.2 Payments for agreement for July August 2023</p> <table border="0"> <tr> <td>David Holvey</td> <td>Bank Transfer</td> <td>220</td> <td>220</td> <td>Grounds</td> </tr> <tr> <td>Clerk</td> <td>Bank Transfer</td> <td>349.10</td> <td>349.10</td> <td>Salary</td> </tr> <tr> <td>HMRC</td> <td>Cheque</td> <td>188.19</td> <td></td> <td>Tax Due</td> </tr> <tr> <td>CP</td> <td>Bank Transfer</td> <td>10.00</td> <td></td> <td>Gift</td> </tr> </table> <p>Clerk to look into Authorisation process.</p> <p>8.3 Correspondence</p> <p>8.3.1 Audit Inspection Request</p> <p>The Clerk had met with a parishioner, who on inspection requested an explanation of one payment which had been listed as miscellaneous. WJ Jenkins and ex Councillor had been able to confirm the payment was for the Speedwatch gun and associated signs etc.</p> <p>Agreed: WJ to send bank details to Clerk for David Holvey to be paid by bank transfer</p> <p>Clerk to update the Parishioner about the audit enquiry</p> <p>8.3.2 Light on West Grove</p> <p>This has been reported and is on-going.</p> <p>Agreed: Clerk to chase progress after last email received</p> <p>8.3.3 Newsletter</p> <p>Clerk to prepare a few notes and BL to submit something for the next newsletter</p> <p>8.3.4 Hedge Complaint (No.93?)</p>	David Holvey	Bank Transfer	220	220	Grounds	Clerk	Bank Transfer	349.10	349.10	Salary	HMRC	Cheque	188.19		Tax Due	CP	Bank Transfer	10.00		Gift	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>BL Clerk</p>
David Holvey	Bank Transfer	220	220	Grounds																		
Clerk	Bank Transfer	349.10	349.10	Salary																		
HMRC	Cheque	188.19		Tax Due																		
CP	Bank Transfer	10.00		Gift																		

Minute Ref	Minute Commentary	Action By
	<p>Agreed: Clerk to call and speak to the parishioner to request cutting the hedge as it overgrowing.</p> <p>8.3.5 Parish Council Chalk Board</p> <p>An email has been received asking about relocation of the board to be discussed at this meeting.</p> <p>On arrival at the meeting the board had already be removed.</p> <p>Agreed: To write to the VHC and ask where the board is and then to consider where it can be placed. One suggestion is to put the Notice Board on the boundary wall.</p>	Clerk
9	<p><u>Agenda Items for the Next Meeting</u></p> <p>Chalkboard Light on West Grove</p>	
10	<p><u>Date of Next Meeting</u></p> <p>Tuesday 12th September 2023 7.30 Martin Village Hall</p>	